

## **Good Shepherd United Methodist Church of the North**

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Rev. Thomas Hoffmeyer, Pastor

March 30, 2020

Dear Church Staff and Leadership,

On Monday, Governor Whitmer signed the "Stay Home, Stay Safe" order that became effective at 12:01 a.m. on Tuesday, March 24<sup>th</sup>. The order remains in effect until April 13<sup>th</sup> at 11:59 p.m.

Per the request of the executive order (E.O. 2020-21), we have deemed the following personnel of Good Shepherd United Methodist Church of the North as essential employees for the minimum operations of the church:

- The Pastor
- The Church Treasurer
- The Staff of the Child Development Center

Designation of an essential employee will not require the physical presence of such employees on church property, except for Child Development Center staff.

This designation will allow staff to work on church property only at the discretion of the Pastor. Staff designated as essential are permitted on church property only to the extent necessary to complete duties. Any staff member or other individual authorized to be on church property must adhere to social distancing practices (6 ft. apart) and other mitigation measures (frequent handwashing, cover coughs, and sneezes, etc.).

Those staff permitted to work under the current order must stay home if sick. Further, if any staff member has been notified as having had contact with a person suspected to have COVID-19 and is advised by community health professionals to self-quarantine, you must follow these guidelines.

Thank you to the staff for your dedication to the ministry of Good Shepherd during this time.

Sincerely, Rev. Tom Hoffmeyer